

# REQUEST FOR PROPOSAL

## Addendum # 1



Department Of Executive Services  
Finance and Business Operations Division  
**Procurement and Contract Services Section**  
206-684-1681 TTY RELAY: 711

**DATE ISSUED: August 10, 2006**

|                         |   |
|-------------------------|---|
| RFP Title:              | Public Health Research Consultant   |
| Requesting Dept./ Div.: | Seattle – King County Public Health   |
| RFP Number:             | 137-06CMB   |
| Due Date:               | August 17, 2006 - 2:00 P.M.   |
| Buyer:                  | Cathy M. Betts, <a href="mailto:cathy.betts@metrokc.gov">cathy.betts@metrokc.gov</a> (206) 263-4267 |

This addendum is issued to revise the original Request for Proposal, dated July 27, 2006 as follows:

1. The proposal opening date remains the same: Thursday, August 17, 2006 no later than 2:00 p.m. exactly.

**The following information is provided in response to questions received:**

Q1: On page 7, Activity Table, is that an estimated time for your staff to review or the estimated time per activity for the consultant?

*A1: Estimated activity time for the consultant.*

Q2: There are 16 deliverables that could significantly range in scope and time. However, we would like to be clear on the level of detail for each activity and how that would correspond with the budget for this project. Any insight would be helpful.

*A2: The Health Department does not require minute details for most subject matters. The responses will require an overview of what similarly situated health departments are doing. We would like to get a sense of the successes, problems, challenges facing other health jurisdictions. It is not anticipated that exceptional time is required to complete each task.*

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**TO BE ELIGIBLE FOR AWARD OF A CONTRACT, THIS ADDEMDUM MUST BE SIGNED AND SUBMITTED TO KING COUNTY**

**Sealed proposals will only be received by:**

**King County Procurement Services Section, Exchange Building, 8<sup>th</sup> floor, 821 Second Avenue, Seattle, WA 98104-1598. Office hours: 8:00 a.m. – 5:00 p.m., Monday - Friday**

Company Name

Address

City / State / Postal Code

Signature

Authorized Representative/Title (Please Print)

Email

Phone

Fax

This Request for Proposal – Addendum will be provided in alternative formats such as Braille, large print, audiocassette or computer disk for individuals with disabilities upon request.

Q3: Do you require responses to be double-sided?

*A3: Proposers **are urged** to use recycled/recyclable products and include content on both sides of paper for printed and photocopied materials, whenever practicable, in preparing responses to this RFP.*

Q4: What is the relationship between the University of Washington and King County as it relates to this project?

*A4: None*

Q5: Does the County plan on implementation change based upon this review and would that require outside assistance?

*A5: No, the Health Department will utilize the review for informational purposes and potential options. No outside assistance is required for whatever plan is selected.*

Q6: How should contract term questions be addressed in our response?

*A6: Please indicate your concerns at the end of your proposal. The majority of the contract terms are non-negotiable.*

Q7: Can you forward the Required Forms in Section VIII. We did not receive these as part of the hard copy.

*A7: These forms are not required at bid proposal time. They are only required if you are awarded the contract. If you would like to download a copy of the form, you can go to our website at [www.metrokc.gov/procurement](http://www.metrokc.gov/procurement), or make a specific request via e-mail to receive the forms.*